



LFLTA MINI-GRANTS

PURPOSE OF GRANTS: To recognize, promote, and strengthen Louisiana's foreign language teachers and their profession, and to inspire teachers to find innovative and creative ways to challenge, stimulate, and encourage learning in the foreign language classroom

AVAILABLE GRANTS: One grant of up to \$300 will be offered. Monies will be **reimbursed** after review of receipts, so please plan accordingly.

ELIGIBILITY: Applicants may be foreign language teachers at any level at a Louisiana public or private institution. **ONLY ONE** application per teacher may be submitted. Applicants must be LFLTA members to receive the grant.

REVIEW PROCESS: Applications are anonymous. Information about the teacher and the school is only permitted on the application cover letter. Winning grant proposals will demonstrate creativity in meeting a specific curriculum challenge and will provide a direct learning benefit for students and the promotion of academic excellence. Proposals requesting technology or classroom supplies will not be considered, and proposals requesting class libraries are discouraged.

DEADLINE: The deadline for submission of a grant proposal is **December 17, 2022**. Mini-grants will be awarded at the LFLTA 2023 conference. Winners need to be present or a representative must be sent to receive their award. The Mini-Grant recipient must plan to present results at the next conference as a round-table presentation.

APPLICATION COVER LETTER (Send Only One Copy)

Teacher's Name: _____

Title of Project: _____

Home Address: _____

Home Phone: _____

School Name: _____

School Address: _____

School Phone: _____

E-mail Address: _____

(This is how you will be notified that we have received your proposal.)

LFLTA MINI-GRANT APPLICATION

- A typed application is required. Please use only the allotted space for answers.
- For the sake of objectivity, please do not include your name or the name of your school.
- Applications must be submitted via email at lfltaboard.secretary@gmail.com by **December 17, 2023**, or mailed* to:

LFLTA
Attn: Awards Committee
PO Box 354
Ruston, LA 71273-0354

If mailed, the application must be **postmarked by the same date for consideration.*

Project Title: _____

Grade level of the students: _____

Number of students to be served: _____

1. **Description and goals.** Write a brief description of your project. What are your project objectives?

2. **Needs assessment.** What need, problem or opportunity does this project address? How will the project meet the needs identified? How will this project benefit your students?

3. **Project design.** Describe the activities you wish to undertake. Include how the materials will be used, when the activities will take place, and who will do what.

4. **Evaluation**. How will you measure the effectiveness of your grant in reaching your project objectives? Can this project be duplicated and implemented by other language teachers?

5. **Project budget**. Total grant request. Provide an itemized list of materials required for your project and their estimated costs. If your project requires more than the \$500 grant allocation, state how you will secure additional funding.